



TOWN OF CLIFTON FORGE

547 MAIN STREET · P. O. BOX 631
CLIFTON FORGE, VIRGINIA 24422
(540) 863-2500 / 2501 · FAX (540) 863-2534

November 29, 2016

Auditor of Public Accounts
Commonwealth of Virginia
Richmond, Virginia

To whom it may concern:

Our auditors will be submitting the Comparative Report Transmittal Form for Town of Clifton Forge on or before November 30, 2016. Due to the APA's new policy of not accepting draft financial statements, the transmittal will not be accompanied by the related financial statements. We anticipate submitting the audited financial statements (CAFR) for the year ended June 30, 2016 by December 31, 2016 after all components of the report (including new Uniform Guidance reporting requirements) have been reviewed and approved by management. Our financial statements have been delayed due to accounting for a wastewater settlement agreement with Alleghany County.

Sincerely,

LeeAnna Tyler
Finance Director